

**Prairie Spirit United Church
Executive Council Meeting
September 6, 2023 4:00 p.m.
Approved Minutes**

Welcome

Present Val Goodridge, Jim Poole, Mike Hill, Pat Rothney, Joycelyn Fournier-Gawryluk,
Bill Percy (representing M and P.), Rev. Karen Lumley.

Regrets Stephanie Simpson

Opening Prayer Val Goodridge

1. Approval of the Agenda

Motion

Moved by Mike Hill Seconded by Pat Rothney
That the agenda be approved as circulated.

Carried.

2. Approval of minutes of August 9, 2022, Executive Meeting

Motion

Moved by Jim Poole Seconded by Pat Rothney

That the Minutes of August 9, 2022 Executive Meeting be approved with one amendment.

Carried.

3. Approval of minutes of September 20, 2022 Executive Meeting

Motion

Moved by Mike Hill Seconded by Pat Rothney

That the minutes of September 20, 2022 Executive Meeting be approved as circulated.

Carried.

4. Correspondence – nothing to report

5. Business Arising

5.1. Governance Revision –

the revisions to the document are detailed at the end of the minutes as an addendum. They will be brought to a Community of Faith meeting for approval on

Sunday, September 24th.

5.2. Community of Faith Profile

Final draft has been completed and has been passed by another member of the Council, Linda Uhrich and Karen Lumley as our Pastoral Supervisor. It has been shared with the Prairie to Pine Region. Rev. Harold Kenyon from Carmen United Church is a member of the Pastoral Relations Commission, and he has provided very positive feedback on the document. Congregational feedback will be received on Sunday September 24, 2023 during table group discussions after church.

5.2.1. Financial Viability Review –

this has been partially completed with the input from our bookkeeper and with input from Mike Hill our Treasurer. There is still some work to be completed on this form. This will be presented for approval at the Community of Faith meeting on October 15, 2023.

5.2.2. Living Faith Story –

is being included as part of the Community of Faith Profile. The National Church is expecting all churches to have a narrative that describes our community and gives an idea about the priorities at PSUC. Pat is working on the written description and Joycelyn is coordinating some supporting photos. Our Living Faith Story will be presented for approval at the Community of Faith meeting on October 15, 2023.

6. Finance Mike Hill

Mike has met with the Finance Team and expressed concern about viability given the changing decrease in givings. The discussion that ensued was how we can move forward given the variables that exist for us as a Community of Faith. There will be a meeting with our investment advisor on September 21, at 2:00 p.m. involving members of the Board of Trustees and the Finance Team. A notice of meeting will be sent to these team members this week.

7. Ministry and Personnel Bill Percy

7.1. Bennet Charter - Contract

Following a review of the position, it was decided to develop a 10-month contract for Bennet Charter as a Music Leader. The contract has been signed by Bennet Charter. He provided an updated CV for us.

Motion

Moved by Bill Percy Seconded by Pat Rothney

That a 10-month contract be offered to Bennet Charter from September 1, 2023 to June 30, 2024 as Prairie Spirit United Church Music Leader at \$878.56 per month for a

total of \$8785.55 annually made in 10 equal payments.

Carried

8. Property and Building Sustainability Jim Poole

Jim Poole reviewed his written report and the Rental Coordinator report. We are pleased to see that the flooring in the basement is nearing completion.

Rental Report

The Charleswood Adult Day Care will be renting the Rainbow Room and some office space for several days a week beginning on October 1, 2023. They will be at PSUC until the end of December.

9. Worship and Faith Formation Pat Rothney

9.1. Resignation - Sharon McIntyre

Motion:

Moved by Pat Rothney

Seconded by Joycelyn Fournier-Gawryluk

That the resignation of Sharon McIntyre as our Production Team Manager be accepted with regret.

Carried

Work is in progress to secure knowledgeable support for Ian and Erin who will be continuing on the sound board and the computer. Support for additional people to work in this capacity is being pursued by Pat Rothney.

9.2. Candidate for Ministry - Peter Buhendwa

Peter Buhendwa has expressed interest in becoming a candidate for ministry in the United Church of Canada. He will need to pursue Confirmation Classes offered by the United Church to be a member as a first step. He has already been trained and worked as a minister in Africa so this is a renewal of his vows in the interest of becoming a United Church minister. The Worship Team will be assisting Peter as needed in this process.

10. New Business

10.1 Community of Faith Meeting - September 24, 2023

This meeting is called for the following purposes:

1. To approve an Oversight Council Chairperson
2. To approve an Oversight Council Vice Chairperson
3. To approve the addition of 2 Oversight Council Member at Large positions to the Governance Document:
4. To approve the resignation of Ernie Gallant from the Board of Trustees
5. To approve two people as Member at Large
6. To disband the existing Search Team which was created at a

Community of Faith meeting on January 5, 2020.

10.2 Congregational Conversations

On September 24th after a brief Community of Faith Meeting, there will be Table Group discussions with the congregation focused on our Draft Community of Faith Profile.

There will be two topics:

1. Who we are now at PSUC
2. What qualities and attributes are valued as we begin a search for a new minister.

The work product of these discussions will provide the writing team with feedback for final revisions to the Draft Community of Faith Profile.

10.3 Community of Faith Meeting - October 15

The purpose of this meeting will be to approved the Community of Faith Profile, Financial Viability Review and the Prairie Spirit Living Faith Story. This will mark the beginning stages of the process to form a search committee.

10.4 Meeting Dates

Val shared the proposed dates. She asked for input from those around the table.

Members were asked to review the document and then provide input to her.

11. Closing Prayer Reverend Lumley

12. Adjournment at 5:40 p.m.

Respectfully submitted by: Joycelyn Fournier-Gawryluk

Chairperson: Val Goodridge

Addendum - Governance Revision

That the Prairie Spirit United Church Governance Document be amended to include two Member at Large Positions to the Oversight Council with the following additions to the Membership, Position Descriptions and Terms sections of the document as follows:

D1 Membership (Oversight Council)

Addition of 2 Member at Large positions

F Position Descriptions

- Serve as a liaison between the Community of Faith and the Oversight Council.
- Attend Oversight Council meetings in order to stay up to date with the Council's activities.
- Participate on the Oversight Council with full voting privileges
- Share ideas, guidance and expertise with the Oversight Council.
- Potentially facilitate special projects and accept duties as needed by the Oversight Council
- Respect, uphold, and support collective Oversight Council decisions
- Maintain confidentiality of all Oversight Council deliberations.

G Terms - a new #6

Term shall be two years, beginning at the Annual meeting or a Community of Faith Meeting. May be extended for one additional term.