

# **Prairie Spirit United Church Oversight Council Meeting Minutes**

**May 29, 2023 9:30 am - Sunrise Room**

**Welcome:** The meeting began at 9:30am as Val Goodridge welcomed the members of the Oversight Council to the meeting. Dennis Bitten who will make a presentation to the Council and an observer, John McLeod, were introduced.

**Present:** Val Goodridge (Chair), Rev. Karen Lumley, Mike Hill, Jim Poole, Linda Uhrich, Heather MacMillan, Anne Walker, Heather Friesen.

**Regrets:** Joycelyn Fournier-Gawryluk, Donna Little

**Guest Presenter:** Dennis Bitton

**Observer:** John McLeod

**Opening Prayer** Val Goodridge

## **1. Approval of Agenda**

### **MOTION**

Moved by Heather MacMillan                      Seconded by: Heather Friesen  
That the agenda be approved as circulated.

**CARRIED**

## **2. Approval of April 24, 2023 DRAFT Oversight Council Minutes**

### **MOTION**

Moved by: Mike Hill                      Seconded by: Jim Poole  
That the April 24, 2023 DRAFT Oversight Council Minutes be approved as circulated

**CARRIED**

## **3. Correspondence, Communications and Updates**

No correspondence this month.

## **4. Pastoral Charge Supervisor**

Rev. Karen Lumley

No report

## **5. Regional Representative**

Heather Friesen

**Prairie to Pine Regional Council Meeting**

Our cookie donations and offer to serve at a refreshment break is not needed this year but we will be the first call next year.

Attendees: Val Goodridge, Heather Friesen, and Peter Buhendwa are our attendees

## 6. New Business

### 6.1 Habitat For Humanity Presentation Dennis Bitton

- Dennis read a letter of request for PSUC to participate in the Habitat for Humanity home for Emmanuel (Manny) Kambale and family of up to 100 volunteer hours for non-family members in support of the build
- We can also provide a refreshment break and/or fundraising to help pay for the construction costs
- Address: 900 Pandora Avenue in Transcona
- Habitat speaker was offered
- Dennis offered to organize a organizing team on behalf of PSUC
- A Team to own this initiative for the organizing team

#### **MOTION:**

Moved by Linda Uhrich

Seconded by Pat Rothney

PSUC Oversight Council wishes to support Manny Kambale in the Habitat for Humanity build for Manny and his family through a motion to form an ad hoc team organizing the support for the build through the various avenues available to us working under the leadership of the Social Justice and Outreach Team. **CARRIED**

Dennis and team will:

- Put together an instruction sheet regarding the steps to participate in the build
- Act as the information and process resource for those wishing to participate
- Maintain a schedule of volunteers from PSUC
- Dennis will be the primary contact for this team
- Dennis will make/facilitate any announcements on Sunday mornings, in the Weekly Update and the P.S. News
- Develop and communicate clear statement of purpose and the processes of any fundraising initiative

## 7. Ad Hoc Team Reports

## 8. Finance and Stewardship

Mike Hill

### 8.1 Report

**Action:** Jim Poole to work with Property Team to ensure that the invoicing of long term/ specific renters is occurring as scheduled – discussion of who is responsible for completing this is tasked to the Rental Liaison and

the Lead of the Property

Team.

In order to process Manny's time in ADP the Custodian's fee for rentals needs to be reported in hours.

**Action:** Finance, Property and the Rentals Liaison to hold discussions to streamline and simplify the reporting to achieve coverage of the church's benefits obligation, payment to Custodian, and facilitate entry into ADP

## 8.2 Draft Financial Statement to April 30, 2023

Mike presented the various financial documents. It was agreed by consensus that only the Profit and Loss Statement will be circulated to the Oversight Council going forward.

### MOTION

Moved by: Mike Hill

Seconded by: Jim Poole

That the Draft Financial Statement to April 30, 2023 be received.

**CARRIED**

### COMFORT BREAK

## 9. Standing Teams and Other Bodies' Reports (1-2 highlights only from your report)

### 9.1 Congregational Wellness

Heather MacMillan

- Thank you to the Property Team for the purchase and installation of the new cooler.
- Meeting next week to plan for the fall.

### 9.2 Ministry and Personnel

Anne Walker

- Attended regional training on May 13<sup>th</sup> and it was very helpful
- In the process of doing performance reviews
- Looking at how to change processes to improve the work and flow of the work for the team and staff
- Team is now melding and are working on sharing the efforts and team evolution

### 9.3 Social Justice and Outreach

Linda Uhrich

Report was circulated

- Moose hide campaign took place last week and 50 people took pins.
- \$800.00 was sent to Dave Wiebe, farmer associated with the COOL.
- \$894.52 profit was realized from the plant sale – same number of orders but most orders were smaller on average.
- Niigaan Sinclair will be our speaker for Orange Shirt Sunday 24-Sept-23
- October 16<sup>th</sup> is World Food Day and Social Justice & Outreach will develop a service

- Linda Uhrich and Pat Rothney will attend the Siloam Mission Truth and Reconciliation Gathering at The Leaf on June 2<sup>nd</sup> & 3<sup>rd</sup>
- Following the options that West End Community Ministry establishes to replace the Toy Store we will select a way to contribute.

#### **9.4 Property and Building Sustainability**

Jim Poole

- \$3600 plus taxes spent to replace the garburator which quit recently.
- Stucco patch will be quoted for replacement in the courtyard.
- Repair to the bottom of the wheelchair ramp base to be undertaken.
- Dandelions on the front lawn are a concern. The consensus was to spray the lawn.
- Basement floor: Cost \$85,000.00.
  - o All items must be removed from the space including the plumbing fixtures
  - o Selection of flooring needs to be made

#### **MOTION:**

Moved by Jim Poole

Seconded by Pat Rothney

Property Team to replace the flooring through renovation estimated at \$85,000.00.

Work to be done in August 2023 and completed within the month.

**CARRIED**

#### **Discussion:**

Need to ensure there are edge of stair demarcations.

Consider running a fund raiser in the Fall to offer the congregation an opportunity to contribute to this capital campaign

This motion was approved with no abstentions:

##### **9.4.1 Rentals**

Request Judy Lawrence to submit a brief report for the OC monthly on the monthly activities in the rental file.

#### **9.5 Worship and Faith Formation**

Pat Rothney

Report was circulated

Worship leadership is planned to October 1st.

A new banner for Creation Time, created by Darlene McPherson & Phyllis Poole with the Worship Team, will be presented and blessed. A BBQ is planned and our renters will be invited to attend.

Pat Rothney will be away from June 9th to July 9th. Judy Restall will attend the June 26th Oversight Council Meeting.

#### **9.6 Nominating Team**

Joycelyn Fournier-Gawryluk

No report as Joycelyn is away.

**9.7 Stewardship Team** Val Goodridge  
No report this month.

**9.8 Board of Trustees** Joycelyn Fournier-Gawryluk  
Report circulated

**9.9 United Church Women (UCW)** Donna Little  
No report this month

**MOTION**

Moved by : Heather MacMillan Seconded by: Linda Uhrich  
That the Standing Teams and Other Bodies' Reports be received.

**CARRIED**

**10. Business Arising**

**10.1 Donation to the Indigenous church**

As quorum will be lost before a discussion on this motion can be completed, this item is tabled until the June 26th meeting of the Oversight Council.

**MOTION**

Moved by Linda Uhrich Seconded by Pat Rothney  
That Prairie Spirit United Church donate \$5,000.00 to 1Just City for Indigenous Programming and Training.

**10.2 Sacraments Elders Training:**

Thomas Ormonde and Darlene & Doug McPherson are interested in taking the training to become sacraments elders at PSUC. The United Church Sacraments Elder Handbook was provided to Pat Rothney who will give them to Thomas, Darlene and Doug. As well, the digital link will be sent to Thomas.

**Action:** Val Goodridge to provide an electronic link to the material to Pat Rothney.

**10.3 Governance Document Approval - deferred**

**Action:** Val Goodridge will contact Heather Lea to determine the status of our Governance document with the Prairie to Pine Regional Council.

**11. Adjournment:**

As the business of the meeting was concluded, the meeting adjourned at 11:30 a.m.

**12. Closing Prayer**            Reverend Lumley

**Next Meeting Date:**  
**Monday, June 26, 2023**

Oversight Council Acting Chair  
Val Goodridge

Recording Secretary  
Pat Rothney