

# **Prairie Spirit United Church Oversight Council Meeting**

## **Approved Minutes**

**March 20, 2023**

9:30 am - Sunrise Room

**Present:** Val Goodridge, Rev. Karen Lumley, Joycelyn Fournier-Gawryluk, Pat Rothney, Heather MacMillan, Donna Little, Anne Walker, Linda Uhrich, Jim Poole (for Dennis Bitton), Heather Friesen

**Regrets:** Mike Hill

**Welcome** – Val welcomed Oversight Council members to the meeting.

**Opening Prayer** Pat Rothney offered the prayer; due to Mike's absence.

### **1. Approval of Agenda**

#### **MOTION:**

Moved by Heather Friesen      Seconded by Pat Rothney

That the Agenda be approved as circulated.

**CARRIED**

### **2. Approval of February 27, 2023, DRAFT Oversight Council Minutes**

#### **MOTION:**

Moved by Pat Rothney      Seconded by Linda Uhrich

That the Minutes of the February 27, 2023 Oversight Council Meeting be accepted as circulated.

**CARRIED**

### **3. Correspondence, Communications and Updates**

3.1. Category 3 Remit – received and will be discussed in meeting item #6

3.2 Email from Judy Hare – discussed as part of Rev. Lumley's report

### **4. Pastoral Charge Supervisor      Rev. Karen Lumley**

Karen reported back to the OC from her meeting with Judy Hare. She referred to Judy's email and what is expected for PSUC to be viable. It was voiced that Judy Hare of the Prairie to Pine Regional Council has been supportive of us. The essentials of what needs to be done:

- A Chairperson of the Oversight Council is essential;
- A permanent Treasurer be in place;
- Community of Faith Profile needs to be finalized.

A process was discussed as to how to share the Community of Faith Profile through the OC and the Community of Faith.

1. Oversight Council members would be invited to go through the document with the Profile team and give feedback.
2. Team Leaders will share the Profile with their Team and get feedback.
3. A meeting would be called to allow interested members of the congregation to become familiar and give feedback to the ad hoc Profile Team.
4. Using this feedback a final Profile will be written and sent to the Pastoral Relations Commission for approval.

**5. Regional Representative** Heather Friesen

Prairie to Pine Regional Council Meeting will take place on June 1-4, 2023. It will be taking place in person at the United Church in Meadowood as well as virtually via zoom. "Through the Wilderness Together" is the theme.

**MOTION**

Moved by Heather Friesen      Seconded by Anne Walker

That PSUC pay the registration fee for up to 4 congregants representing the church at a cost of \$150.00 for in person attendance and \$50.00 for virtual attendance at the Regional Council Meeting happening from June 1- 4, 2023.

**CARRIED**

It was also suggested that it would be a sign of PSUC strength if we were involved in offering muffins and coffee at one of the health breaks. This idea will be followed up on by Congregational Wellness and OC Executive.

**6. New Business**

**6.1 Remit 1**

**Category 3 Remit which requires a vote by the governing body of every pastoral charge.**

Does the regional council/pastoral charge agree to amend the Basis of Union to reflect:

1. That The United Church of Canada will be organized as follows: (1) a three-council structure, consisting of communities of faith, regional councils and a Denominational Council\*; and (2) an autonomous National Indigenous Organization; and
2. That once the new autonomous National Indigenous Organization is established within The United Church of Canada, it will have its own mechanisms to make any future changes to its structure and processes, and, therefore will not be subject to the remit process under section 7.4.1 of the Basis of Union\*\*; and
3. The changes required for the establishment of the autonomous National Indigenous Organization.

Prairie Spirit United Church is in favour of the Remit. Our vote will be conveyed to the General Council by Val Goodridge.

## **6.2 Memorial Fund Request**

Pat provided background details on the written proposal for the Update of Sound and Projection Equipment for the Sanctuary. A discussion ensued regarding this proposal.

### **MOTION**

Moved by Pat Rothney    Seconded by Linda Uhrich

That the Sound Upgrade Proposal from the Worship & Faith Formation and Property Teams be acted on as per the quote of approximately \$2000.00 from GbPro and be financed by the Memorial Fund in order to improve our sound equipment for the Sanctuary.

### **CARRIED**

The decision as to the Video and Projection Upgrade Estimate be deferred until the first meeting after the Annual General Meeting.

## **7. Ad Hoc Team Reports**

### **7.1 Governance Review Team**

Joycelyn Fournier-Gawryluk

Joycelyn reported on the work of the ad hoc committee comprised of Val Goodridge, Pat Rothney and Joycelyn. She referred to a written description of the revisions (attached) which were proposed by the Prairie to Pine Regional Council's Committee on Community of Faith Support representative, Heather Lea. These changes have been shared with the congregation through the Weekly Update and as a handout on Sundays and will be presented for approval by the Community of Faith at the Annual Meeting.

### **MOTION**

Moved by Linda Uhrich    Seconded by Donna Little

That the revisions to the Governance Document be accepted as presented.

### **CARRIED**

### **7.2 Community of Faith Profile**

The committee would appreciate having a couple of people join the present team to provide perspective on PSUC's Community of Faith Profile – who are we, what is important for us, and the position description for a minister. The plan is to have the team meet one more time, and then the document will be sent to members of the OC with a follow up meeting being held to include anyone interested in being involved in the writing process. When the document is in its final draft each team will discuss it at they meeting and provide feedback. Also, a meeting would be called to allow interested members of the congregation to become

familiar with the Profile and give feedback to the ad hoc Profile team. Following this process the Profile will be sent to the Pastoral Relations Commission for approval.

## **COMFORT BREAK**

### **8. Finance and Stewardship** Mike Hill

#### **8.1 Report**

##### **8.1.1 Audit**

Will likely be completed at some point this week. Once received, it will be reviewed by the Finance Team, presented to the OC and brought to the Annual Meeting for approval.

#### **8.2 2023 Budget**

The budget which was shared was reviewed and discussed. Val will request a meeting with the Finance Team and OC. to review the budget and the 2022 audit statements. This will need to happen prior to the Annual General Meeting.

### **9. Standing Teams and Other Bodies' Reports** (1-2 highlights only from your report)

#### **9.1 Social Justice and Outreach** Linda Uhrich

The Food Security Event held on Sunday, March 19 was well appreciated by members from the OC. Appreciation was expressed to the Social Justice Team for organizing this event.

The April 23<sup>rd</sup> service is still in the planning stages.

#### **9.2 Property and Building Sustainability** Jim Poole/Dennis Bitton

The written report was shared and discussed. The ice on the parking lot is a concern. Quotes are being received for new flooring in the lower level.

##### **9.2.1 Rentals**

Conversation with St. Stephen and St. Bede

Confidential information was shared with the OC.

#### **9.3 Worship and Faith Formation** Pat Rothney

Addition to the written report:

##### **1. Pulpit Supply**

April 30 – Rev. James Taylor Christie will take the service.

##### **2. Summer Service Schedule**

Summer services were discussed at the Worship and Faith Formation meeting. The following closure is recommended.

## **MOTION**

Moved by Pat Rothney                      Seconded by Jim Poole  
That there not be services on July 2, August 6, 13, 20, 27, 2023

**CARRIED**

**2. Tone Chimers**

The Tone Chimers are under the Worship and Faith Formation Team. A request has been made for funds to support the purchase of music for the group in 2023.

**MOTION**

Moved by Pat Rothney                      Seconded by Joycelyn Fournier-Gawryluk  
That \$300.00 from the Memorial Fund be allocated to the purchase of music for use by the Tone Chimers in 2023.

**CARRIED**

**9.4 Congregational Wellness      Heather MacMillan**

Heather reviewed her written report. Palm Sunday will be the Cookie drop off for homebound congregants.

The list of PSUC members and adherents will be finalized shortly. What will the needs of the Directory development be? It was advised by the Chairperson for Congregational Wellness to prepare a written proposal of how to proceed with a roll out of a directory.

**9.5 Congregational Wellness - Pastoral Care Bryan Gawryluk**

No report

**9.6 Ministry and Personnel                      Anne Walker**

Ministry and Personnel training will take place on Saturday, May 13, 8:30 A.M. - 12:30 P.M. via Zoom. Members of the M&P team will be attending the training. Registration is due by May 3.

**9.7 Trustees                                      Joycelyn Fournier-Gawryluk**

There has been a reduction in the amount of insurance due to an initiative from the National Church in partnership with HUB-UCC Protect to group insure United Churches across Canada. The net saving is 25 percent from previous amounts. The Trustees will meet tomorrow (Tuesday, March 21) to discuss the proposed insurance plan.

**9.8 United Church Women (UCW)      Donna Little**

No report

**MOTION**

Moved by Heather MacMillan                      Seconded by Jim Poole  
That the Standing Team and Other Bodies' reports be received.

**CARRIED**

**10. Business Arising**

**10.1 Annual Meeting**

The meeting is organized, the Annual Report was distributed and two announcements from the pulpit have been made all in accordance with the Manual 2023. Unfortunately the 2022 Audit has not been received. Finance will need to review the audit and present it to the Oversight Council before it can be taken to the Community of Faith at the Annual Meeting.

The scheduled date of Sunday, March 26, 2023 will not work. It was recommended that the meeting be pushed to Sunday, April 2.

**MOTION**

Moved by Linda Uhrich                      Seconded Pat Rothney  
That the Annual General Meeting be moved from Sunday, March 26<sup>th</sup> to Sunday, April 2, 2022. **CARRIED**

**10.2 Nominations**

Joycelyn presented the nomination slate indicating that our Standing Teams are well populated with the exception of Worship which would benefit from at least a couple of new members. We do not yet have a confirmed Chairperson and Vice-Chairperson. This is still a work in progress. It was also advised that even after the Annual Meeting we need to be mindful of keeping our Team lists filled.

**10.5 Honorarium for the Treasurer-** to be removed from the agenda.

**11. Adjournment**

**12. Closing Prayer** was offered by Reverend Lumley

**Social evening and potluck:** Joycelyn proposed that the OC have an opportunity to enjoy each other's company on April 1, 2023 – 5:00 p.m at the Gawryluk's – 45 Sammons Crescent (Charleswood)

**Next Meeting Date: Monday, April 24, 2023 at 9:30a.m.**

Oversight Council Chairperson

Recording Secretary

Val Goodridge

Joycelyn Fournier-Gawryluk