

**Prairie Spirit United Church Oversight Council Meeting
Minutes**

**February 27, 2023
9:30 am - Sunrise Room**

Welcome – in Val Goodridge's absence, Joycelyn Fournier-Gawryluk welcomed everyone to the meeting.

Attending: Joycelyn Fournier-Gawryluk (Acting Chair); Dennis Bitton, Anne Walker, Linda Uhrich, Pat Rothney, Rev. Karen Lumley

Regrets: Val Goodridge, Mike Hill, Heather MacMillan, Heather Friesen, Donna Little

Opening Prayer was offered by Joycelyn due to Heather's absence.

1. Approval of Agenda

MOTION

Moved by Anne Walker, seconded by Dennis Bitton, that the agenda be approved as circulated. CARRIED.

2. Approval of January 30, 2023 Oversight Council Minutes

MOTION

Moved by Linda Uhrich, seconded by Dennis Bitton that the January 30, 2023 minutes be approved as circulated. CARRIED.

3. Correspondence, Communications and Updates

3.1. None received

4. Pastoral Charge Supervisor Rev. Karen Lumley

Continues to be supportive of the work being done by the Oversight Council.

5. New Business

5.1 Policy Review

5.1.1 DRAFT Wedding Policy

MOTION

Moved by Pat Rothney, seconded by Linda Uhrich, that the PSUC Wedding Policy be approved as circulated. CARRIED

6. Ad Hoc Team Reports

6.1 Governance Review Team

Joycelyn reviewed what had been shared previously by Val which is that we have

received feedback from the Prairie to Pine Region Committee on Community of Faith Support chaired by Heather Lea. The PSUC ad hoc committee comprised of Pat Rothney, Joycelyn Fournier-Gawryluk and Val Goodridge who worked on the initial document will be meeting to review the suggested revisions and will bring them back to the OC meeting in March.

- Discussion occurred regarding the lack of guidance and documentation from the Region as to what further is required in order for us to be deemed viable and move forward with seeking a Minister and Music Director.
- Rev. Karen Lumley will speak with Judy Hare to clarify what further effort and items are required to be deemed viable so we have clear direction and understanding moving forward. Having this information in writing would be helpful. This direction is needed prior to the Annual Meeting

7. Finance and Stewardship Mike Hill

7.1 Report

7.1. 1 Audit

Documents are in the hands of the auditor. They have been informed that March 26, 2023 is the date of the Annual Meeting.

7.2 Draft Financial Statement to January 31, 2023

The financial statement was presented.

MOTION

Moved by Dennis Bitton, seconded by Anne Walker, that the financial statements to Jan.31, 2023 be received as circulated.

CARRIED

8. Standing Teams and Other Bodies' Reports (1-2 highlights only from your report)

8.1 Property and Building Sustainability Dennis Bitton

8.1.1 Rentals

- Discussion re: cheque req signing in the absence of a Chair of Property. It was decided that Judy Lawrence as the Rentals Liaison from Property is knowledgeable about the role and could serve in this capacity. Dennis will follow up on this action item and report back to the Oversight Council.

8.2 Worship and Faith Formation Pat Rothney

- Was suggested to inquire if MTYP would be interested in the junior choir robes

8.3 Congregational Wellness Heather MacMillan – see attached report

8.4 Ministry and Personnel Anne Walker

- Meeting on Wednesday evening at 7pm
 - Pat Rothney will attend to discuss the Worship Team's questions
- Challenges with amassing requested documents for the auditor
- Will need to refine the process of document retention

8.5 Congregational Wellness - Pastoral Care Bryan Gawryluk

- Bryan has requested a budget line for stamps used in support of the card ministry.
- The Church Calendars that remain in the office will be distributed to those who are not able to necessarily make it to church each Sunday.

8.6 Social Justice and Outreach Linda Uhrich

- "When the Cupboard is Bare" presentation on Sunday March 19th in the afternoon – 3 speakers confirmed
 - Advertised to all the churches in St. James
- Land Acknowledgement: development of revised wording is being done using many new resources of Indigenous Elders and leaders who are offering programs to support reconciliation

8.7 Trustees Joycelyn Fournier- Gawryluk

- HUB - UCC insurance is in redevelopment so no firm information as yet but HUB shared that they've been able to renegotiate the fees with a reduction of 20 - 25% for all due to being able to negotiate on behalf of the number of churches participating in HUB

8.8 United Church Women (UCW) Donna Little No Report

MOTION

Moved by Pat Rothney, seconded by Anne Walker, that the Standing Teams and Other Bodies' Reports be received as circulated.

CARRIED

9. Business Arising

9.1 Annual Meeting

- 9.1.1 Date: March 26th after the Worship service
- 9.1.2 Reports: Due today – February 27th
- 9.1.3. Budget development – will be the focus of the March 20th Oversight

Council meeting

9.1.4. List of Team Members – Worship and Pastoral Care are most in need of members

- Need Chair, Vice Chair

9.1.5 AV Needs: Pat Rothney to follow up with this request with Sharon McIntyre

9.1.6 Refreshments: Each to bring their own bag lunch with extra to share with their table

9.2 Viability

9.2.1 Nominations

Joycelyn indicated that there remains a good amount of work to do to prepare a full slate of Oversight Council members for the 2023 year. A small committee needs to be formed to work on this and to approach people who have the skill set and be interested.

9.3 Ministry Profile Review Training Update

took place on Saturday Feb 11th, 2023 – Val Goodridge and Pat Rothney attended.

- Joycelyn, Val and Pat to meet in March to review and revise the June 2022 Ministry Profile report based on the feedback from Heather Lea

9.4 Ministry and Personnel Training – date still to be confirmed by the Region

9.5 Honorarium for the Interim Treasurer – tabled to the March meeting

10. Housekeeping:

Shredding

- Shredding will occur as of March 17th, 2023
- Teams can box documents and place them in the middle Church Office

Inventories

- Teams are working through their spaces and completing their inventories

Annual Reports

- All Teams' annual reports must be in today by end of day

11. Adjournment

The meeting was adjourned at 11:15 a.m.

12. Closing Prayer Reverend Lumley

Next Meeting Date:

Monday, March 20, 2023 at 9:30 a.m.

Respectfully submitted by:

Pat Rothney, acting secretary

Joycelyn Fournier-Gawryluk, Past Chair (acting chairperson for this meeting)