

Prairie Spirit United Church
Oversight Council Executive Meeting
April 13, 2022
1:30 p.m.
Minutes

Welcome to all and in particular to those joining the executive.

Present: Val Goodridge, Rev. Susan McIlveen, Joycelyn Fournier-Gawryluk, Shirley Codd,
Heather Friesen, Pat Rothney, Marilyn McCorrister

Regrets: Dennis Bitton

Opening Prayer Val Goodridge

1. Approval of the Agenda

Changes and additions:

- COVID 19 not 10
- Under 6.1 COVID Planning add: Reaching out to our congregation at the Westhaven, Sturgeon 1 and 2 Retirement residences
- New business: Add
 - 8. Spring Storm Contingency Planning
 - 9. Prairie Spirit Website Privacy

MOTION

Moved by Marilyn McCorrister and seconded by Pat Rothney
That the agenda be approved as amended.

Carried

2. Approval of minutes of August 10, 2021 Executive Meeting

MOTION

Moved by Joycelyn Fournier-Gawryluk and Seconded by Marilyn McCorrister

That the minutes of the August 10, 2021 Executive Meeting be approved with the following amendment.

“A brief discussion ensued as a full discussion of this item took place during an informal conversation among executive members on August 3, 2021.

Carried

3. Finance – Marilyn McCorrister

3.1 **Treasurer** – a general discussion focusing on the role of treasurer including the ADP role. United Church bylaws state that each pastoral charge must have a treasurer and that person must be a member of the pastoral charge. Marilyn also raised the need

for counters and a coordinator of this important task. Val Goodridge will make a brief announcement on Easter Sunday regarding the immediate need for a person to take on the role of Treasurer.

3.2 Book Keeper

Depending on the skill set of the person taking on the role of treasurer, a book keeper may be needed. Money has been included in the 2022 budget. A position description must be created and ready if it becomes necessary for M&P to hire a book keeper.

Pat Rothney indicated that she has documents related to the book keeper and the treasurer positions from the former Sturgeon Creek United Church. Pat will forward these to Marilyn McCorrister who will collate the information. Joycelyn Fournier-Gawryluk offered to assist Marilyn as needed. M&P is responsible for hiring for the book keeper position.

4. Secretary Position – Val Goodridge

This position needs to be filled. One of the options is that we allocate a certain number of hours of our secretarial time in the office to attending meetings and to completing minutes after the meeting. A short discussion ensued. The Executive will take this information under advisement.

5. Work Growing out of the Annual Meeting Val Goodridge

5.1 Ad hoc team to explore ways to reimagine our building -partnerships, rentals and building.

- an ad hoc committee comprised of two members from the Oversight Council as well as four others from the community of faith to a total of six representatives who have the power to add and develop sub working groups by topic.

Members: John McLeod, Linda Uhrich, Pat Rothney, Louise Giroux, Jim Poole
One other person is needed.

Val will call the first meeting as soon as possible.

5.2 Ad hoc team to critically evaluate the amount spent on staffing and independent contractors

- one member from the Oversight Council as well as two others from the Community of Faith to a total of three representatives

- members

- lead

- timeline

Marilyn McCorrister will provide the figures as to what is being spent in all categories. It was suggested that Carol Scott might be willing to commit to this project, collating the amount paid out to the various positions and contractors working in support of the church. Information collected would be evaluated and shared with the Oversight Council at a later date.

This will be taken to the Oversight Council Meeting on April 26.

5.3 Exploration of the Community Outreach and Youth Worker

This item will be left with M and P at this time. The Team will first of all assure that they have all the information from the National United Church re the qualifications for a person hired to fill this position prior to proceeding with any decision making.

5.4 Governance Review Val Goodridge

A review of the present structure will take place. Val and Joycelyn are willing to review the document. If anyone else is interested in this topic, they are asked to step forward. This work must be completed by late August for presentation to the Community of Faith and the Prairie To Pine region by the end of September.

6. Work From the March 29th Oversight Council Meeting

6.1 COVID-19 Planning Val Goodridge

Is this the right time for a careful and sequential return to normal Sunday service style? Given the present status of COVID 19, Val would like to get input from the Executive with regard to what we could start doing once again. Pat requested to be involved in the conversations. Val will convene a meeting of Donna Little, Dennis Bitton, Heather MacMillan, Pat Rothney and herself. The item may be put on hold for the immediate future while we watch the COVID-19 trends in Winnipeg.

Reaching out to our congregation at the Westhaven, Sturgeon 1 and 2

Retirement residences Pat Rothney

Pat raised a question from the Worship Team regarding how informed the congregants from the Westhaven, Sturgeon Creek 1 and 2 regarding worship services. Could they begin attending services? Do we need to advise the management regarding transportation? This would be done in the interest of connecting with these folks and to indicate that we are open.

Pat will connect with Pastoral Care to work in cooperation with them.

6.2 Official PSUC Correspondence Val Goodridge

Val will develop a protocol for PSUC correspondence from our community of faith. This will be presented to the Oversight Council at their next meeting for discussion and possible adoption as a policy for PSUC.

6.3 Visioning Workshop Pat Rothney

Pat explained that the group working on this topic needs to know what the next steps are regarding the work of the committee. The decision on the Visioning Workshop will be left until the Oversight Council meetings on April 26.

7. Ministry Profile Review Val Goodridge

After a lengthy discussion, a decision was made to convene a group to review the Ministry Profile. Pat Rothney, Val Goodridge, Joycelyn Fournier-Gawryluk and Shirley Codd will meet on Monday, April 18th at the church at 10 a.m. to begin this work. M&P will focus on the Ministry Position section.

Additional items

8. Spring Storm Contingency Planning Pat Rothney

A discussion ensued regarding the viability of services on Good Friday and Easter Sunday given the present storm. It was decided by the Executive that we would not have a Good Friday service this year due to the major storm that is presently occurring. A message will go out to the community of faith indicating that there will not be a service on Friday and then another message will go out by 3:00 p.m. on Saturday with regard to Easter Sunday. Details to prepare such as snow clearing were discussed in order to facilitate parking and entrances. Shirley Codd will touch base with Mike Hill to arrange snow clearing details. Reverend Susan McIlveen will write the message for John McLeod to send out via Mailchimp.

9. Privacy on the website Reverend Susan McIlveen

A message was received by Val this week which was supposedly from Rev. Susan McIlveen. Susan thinks this was a very targeted attempt of phishing probably based on our website information. By consensus it was agreed that we not put personal email addresses or phone numbers on the public side of the PSUC website. They may be included on the private members section.

8. Closing Prayer – Rev. Susan McIlveen

9. Adjournment

As all business was completed, the meeting was adjourned.

Next OC Executive Meeting

As needed

Note:

May Oversight Council Meeting

The May Oversight Council meeting will be held on June 7 in order to accommodate Susan's attendance. The regular June meeting will take place on June 28.

Oversight Council Chairperson

Val Goodridge

Recording Secretary

Joycelyn Fournier-Gawryluk